

# **JOB OFFER**

## **Post-Harvest Operations Manager**

The cooperative Company **KONJI FARM** aims to operate in accordance with the permaculture's fundamental principles. We want to promote a global ethic and method that drives the design of systems integrated into a sustainable development strategy, where human activity highlights natural ecosystems, and is carried out in harmony and interconnection with them, with a constant focus on efficiency, sustainability and resilience.

### **Assignment**

Coordinate all post-harvest activities from collection to packaging and distribution of the developed products on site to selling points.

### **Duties**

- Work closely with all production managers.
- Develop detailed specifications for post-harvest products management and processing, to reduce inventory, lead times and costs.
- Implement post-harvest processing operations (collection, sorting, washing, calibration...).
- Define the appropriate storage conditions for each developed product on the site.
- Seek and propose organic packaging solutions for all products, taking into account the phytosanitary manager recommendations.
- Organize and divide the product storage space and warehouse.

- Select, budget, and organize the required equipment for the products post-harvest processing, and ensure their maintenance.
- Coordinate product orders and distribution to different selling points.
- Create and mentor a team to carry out post-harvest work.
- Ensure hygiene, safety and environmental rules application throughout the site.
- Create a database to track production activities and orders.
- Prepare and submit weekly reports and monitor budget.

### **Educational background**

Production Management, Logistics, Purchasing

### **Education levels**

Master degree

### **Experience level**

Not less than 5 years

### **Working Time**

Full time

### **Place of Work**

Nkolnguét village (45 km away from Yaoundé, Cameroun)

### **Type of contract**

Fixed-term, with possibility to switch to permanent contract

### **Contract period**

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12 renewables months

### **Skills required**

- Logistics techniques mastery
- Highly advanced organizational skills
- Project management skills
- IT/software tools mastery, facilitating activities logistic management

### **Personal attributes**

- Very high ability to work in a team
- Respect of deadlines, timeliness
- Autonomy and adaptability
- Efficiency, responsiveness and pragmatism
- Ability to summarize and analyze
- Communication skills (French & English appreciated)

**Pay according to profile**